

A meeting of the **SENIOR OFFICERS COMMITTEE** will be held in the **WYTON ROOM, 2ND FLOOR, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 24 NOVEMBER 2022** at **10:00 AM** and you are requested to attend for the transaction of the following business:-

AGENDA

1. ELECTION OF CHAIR

To elect a Chair of the Committee for the ensuing Municipal Year.

Contact Officer: Democratic Services

2. MINUTES (Pages 3 - 4)

To approve as a correct record the Minutes of the meeting held on 17th September 2021.

Contact Officer: Democratic Services

3. MEMBERS INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda Item. See Notes below.

Contact Officer: Democratic Services

4. APPOINTMENT OF VICE-CHAIR

To appoint a Vice-Chair for the ensuing Municipal Year.

Contact Officer: Democratic Services

5. EXCLUSION OF PRESS AND PUBLIC

To resolve –

that the public be excluded from the meeting because the business to be transacted contains exempt information which would disclose information relating to an individual and would be likely to reveal the identity of that individual.

6. APPOINTMENT OF INTERIM MANAGING DIRECTOR AND HEAD OF PAID SERVICE, RETURNING OFFICER AND ELECTORAL REGISTRATION OFFICER

To consider applications and interview candidates for the position of Interim Managing Director and Head of Paid Service, Returning Officer and Electoral Registration Officer and the terms and conditions of services for the post.

Candidates to make a presentation to the Committee and to respond to Member's questions thereafter.

To formulate a notification to the Cabinet and a recommendation to the Council.

(Details of candidates, together with further information relating to the post have been circulated separately to Members of the Committee only).

Contact Officer: Resourcing and Talent Development Manager

16th day of November 2022



Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

Please contact Democratic Services Team, Tel: 01480 388169 / email: Democratic Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.